



# AT YOUR SERVICE






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Chillicothe Ross Chamber of Commerce 401(k)  
*Retirement Plan Exchange®*





# EFFECTIVE SOLUTIONS FOR PLAN SPONSORS

1	2	3	4	5
				
<b>EASY TO ADMINISTER</b>	<b>FIDUCIARY PROTECTION</b>	<b>COMPLIANT</b>	<b>COST-EFFECTIVE</b>	<b>WELL-KNOWN PROVIDERS</b>
<p>With ERISA-trained employees and nearly 15 years developing its exclusive Bedrock Software platform, TAG Resources removes over 90% of the administrative burden.</p> <ul style="list-style-type: none"><li>• Use your admin resources elsewhere</li><li>• Focus on running your business</li><li>• Retirement plan support similar to large companies</li></ul>	<p>By shifting 3(16) administrative and certain 402(a) named fiduciary duties to TAG Resources, employers can mitigate defined legal obligations and responsibilities.</p> <ul style="list-style-type: none"><li>• TAG Resources also hires the 3(38) investment fiduciary responsible for selecting and monitoring the investment lineup</li><li>• High level of protection</li></ul>	<p>TAG Resources' processes are developed to ensure plans are in compliance with DOL and IRS regulations.</p> <ul style="list-style-type: none"><li>• With proven processes in place, TAG Resources assumes responsibility for plan compliance with DOL and IRS regulations</li><li>• Limit exposure to fines and penalties</li><li>• Inquiries and audits handled directly by TAG Resources</li></ul>	<p>Built on a pooled-pricing model, the solution often costs less than other programs offering fewer comprehensive services.</p> <ul style="list-style-type: none"><li>• Plan cost negotiated on larger, collective pool of assets; fees drop as the plan grows</li><li>• Large-plan features based on economies of scale</li><li>• Audit pricing reduction for large plans requiring an annual audit</li></ul>	<p>The solution combines 3(16), 3(38), and TPA services from industry leaders for "end-to-end" retirement plan oversight.</p>
You don't want to be plan experts.	You don't want to be at risk.	You don't want fines or penalties.	You don't want to overpay.	You want to work with the best.



## YOUR PROFESSIONAL SUPPORT TEAM



**PLAN ADMINISTRATOR**  
402(a), 3(16), AND 3(21)\*

**TAG RESOURCES**



**FINANCIAL ADVISOR**  
**HALL FINANCIAL ADVISORS**



**RECORDKEEPER**  
**TRANSAMERICA**



**ERISA BOND**  
**STARKWEATHER &  
SHEPLEY**



**INVESTMENT MANAGER 3(38)**  
**RAYMOND JAMES**

**CHAMBER**

**CHILLICOTHE ROSS CHAMBER OF COMMERCE**

\*Non-investment

# MEET THE TEAM

## CHAMBER

### CHILLICOTHE ROSS CHAMBER OF COMMERCE

At the Chillicothe Ross Chamber of Commerce, we've spent the last 100-plus years as a part of what makes Chillicothe and Ross County the best place for businesses and people to grow and thrive. With our core values of Leadership, Integrity, Collaboration, and Advocacy, the Chamber works hard to ensure our investors and partners get the resources they need to drive growth and change for the community.

That's why we're excited to offer a new way to help you obtain and retain your business's best and brightest employees.

## PLAN ADMINISTRATOR 402(a), 3(16), 3(21)\*

### TAG RESOURCES

TAG Resources is the Plan Administrator and a Signatory Named Fiduciary, as defined under ERISA sections 402(a), 3(16), and 3(21). It is our job to perform all functions necessary to keep your plan compliant.

As such, TAG Resources is responsible for the day-to-day operations of your plan. The functions we perform on your behalf include signing and filing Form 5500, QDRO determinations, benefit payments authorization, ensuring proper spousal consent on payments, handling the legal process for potential lawsuits related to the plan, plan operations, participant claims and appeals, distributions, beneficiary determinations, and timely completion and filing of annual information returns on Form 5500, including any related extensions to the plan.

## RECORDKEEPER

### TRANSAMERICA

With a history dating more than 100 years, Transamerica is a leading provider of insurance, retirement, and investment solutions, serving millions of customers throughout the United States. In addition to being the recordkeeper responsible for handling benefit payments and enrollments, Transamerica provides support up to and through the plan participant's transition to retirement.

## INVESTMENT MANAGER 3(38)

### RAYMOND JAMES

The 3(38) is a named fiduciary to the plan, responsible for the investment selection/recommendation, monitoring, and ongoing due diligence of investment funds.

## FINANCIAL ADVISOR

### HALL FINANCIAL ADVISORS

Offering a retirement plan and selecting the providers to run the retirement plan is a fiduciary decision. Hall Financial Advisors plays a key role in helping you with the due diligence process and documentation of that process.

The advisors who offer the solution know the complexity and liability of running a retirement plan. Advisors who use the solution look to reduce the administrative duties and risk to you at a competitive cost.

In addition, many offer services that help increase participation, help with enrollment meetings, provide investment guidance and education, provide regular plan reviews, and suggest potential plan enhancements.

## ERISA BOND

### STARKWEATHER & SHEPLEY

Financial Industry Insurance and Bonding - Umbrella Fidelity Bond. Lead Underwriter, Great American Insurance Company / A+ (Superior) rating from A.M. Best.



# LET US TAKE ON YOUR ADMINISTRATIVE RESPONSIBILITIES

The amount of responsibility plan sponsors must take on when offering a retirement plan to their employees is significantly reduced with this solution.

## RESPONSIBILITIES HANDLED BY THE SOLUTION

- 3(38) Investment manager appointment
- 402(g) Limit reporting
- 404(a)(5) Notice distribution
- 404(c) Notice distribution
- 408(b)(2) Notice distribution
- 415 Limit on annual contributions
- Annual discrimination and coverage testing
- Auto enrollment notice distribution
- Beneficiary designation form maintenance
- Beneficiary determinations
- Blackout notice distribution
- Census review
- Corrective distributions
- Death benefit approval
- Distribution reporting
- DOL and IRS issue resolution assistance
- Eligibility calculations
- Eligibility notifications
- Employer contribution monitoring
- ERISA bond review
- Error correction monitoring
- Force out processing
- Form 5330 preparation and filing
- Form 5500 preparation, signing, and filing
- Form 8955 preparation, signing, and filing
- Fund change notice distribution
- Hardship withdrawal approval
- Loan approval and reporting
- Loan default monitoring
- Loan policy administration
- Lost earnings calculations
- Participant enrollment assistance
- Payroll aggregation
- Plan design review
- Plan document interpretation
- Plan document preparation and archiving
- Plan irregularity notification
- QDIA notice distribution
- QDRO determinations and reporting
- Quarterly investment review meetings
- Rate change monitoring and reporting
- Required minimum distributions monitoring
- Safe harbor notice distribution
- SAR production and distribution
- SMM notice distribution
- SPD production and distribution
- Termination date verification and maintenance
- Trustee hiring and monitoring if applicable
- Termination withdrawal approval
- Vesting verification and tracking
- Year-end data collection and review

## PLAN SPONSOR RESPONSIBILITIES:\*

- Monitor service providers: Transamerica and TAG Resources
- Upload payroll files\*\*
- Year-end data collection\*\*

\* Plan sponsor responsibilities are not limited to items noted above. Plan sponsors should review their service agreements and fiduciary responsibilities under ERISA.

\*\* Required, but may be provided by payroll company.

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**TAG takes on  
over  
90%  
of your  
administrative  
tasks.**



# LET US MAKE YOUR JOB EASIER

Improve accuracy, save time and effort

## SIMPLIFIED PAYROLL AND RECORDKEEPING



*PayStart* provides a service for qualifying clients that allows contribution data to be sent directly from the payroll vendor to Transamerica, eliminating the need for the plan sponsor to create and manipulate a separate file. This can help your organization:

- **SAVE TIME**— Transfer of participant compensation, contribution, and other data to Transamerica happens automatically and securely
- **IMPROVE ACCURACY** — Automated integration reduces opportunities for compliance issues and can save your staff time from dealing with errors
- **ENHANCE PRODUCTIVITY**— With automation, staff can recover their time and focus on other important matters
- **REDUCE COSTS** — Payroll uploads and deferral changes are no longer time-consuming tasks, allowing for more efficiency

Integrating payroll and recordkeeping means smoother processing and fewer opportunities for errors to occur.

Transamerica's recordkeeping system integrates with more than

**100**  
payroll  
providers

## THE BEDROCK REPORTING SYSTEM™

TAG RESOURCES PROPRIETARY SOFTWARE

## BEDROCK



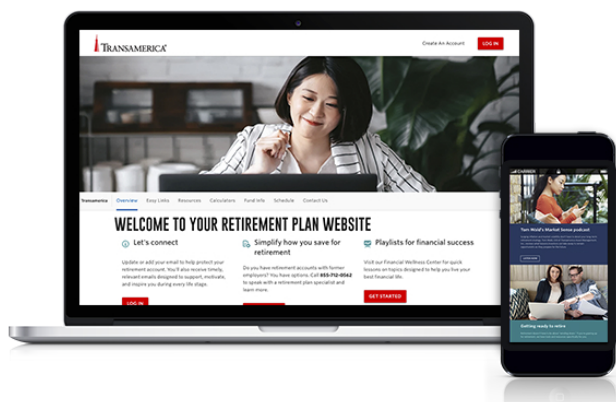
With data gathered from contribution files from the plan sponsor and recordkeeper, TAG can match employees with specifics provided in the plan document to determine eligibility and verify participant information. In addition, the system captures rate changes, new loans, and hardship withdrawals and monitors contributions and distributions to ensure compliance with plan documents and 401(k) limits. Every step in the process is time-stamped, so the complete data cycle is monitored. The system allows TAG to monitor operational health and catch minor errors before they expose the plan to possible compliance violations.

# PARTICIPANT EXPERIENCE

Every step of the journey, Transamerica will be there to help your employees plan for a more secure retirement. Our easy-to-use tools and action-oriented education can help them move forward with confidence.

## 24/7 ONLINE ACCOUNT ACCESS

Through our fully responsive participant website or mobile app, your employees can enroll in your retirement plan and make changes to their account whenever, wherever, and however they want.



## PERSONALIZED SUPPORT

Your employees will also have access to our professional support team along their journey to retirement readiness. Our Customer Care representatives can help with account questions, while our retirement planning consultants and retirement advisors are available to help them navigate larger financial decisions and life events.

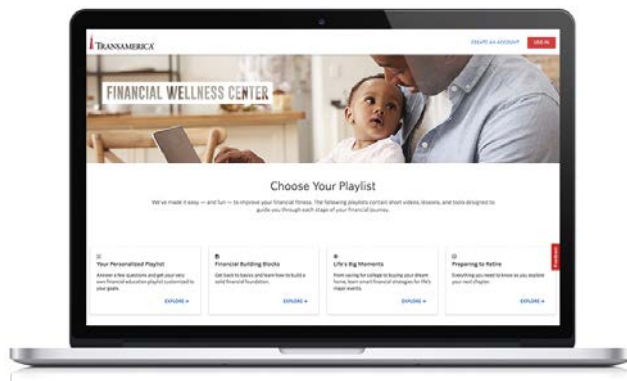
## YOUR RETIREMENT OUTLOOK®

Using easy-to-understand weather icons, Transamerica's *OnTrack*® tool helps participants see how they're doing on the road to retirement. These personalized forecasts also offer actionable suggestions they can take to improve their chances of meeting their retirement income goals.



## FINANCIAL WELLNESS CENTER

All your employees can access Transamerica's Financial Wellness Center. Designed to enhance financial literacy, this online resource features 20 self-paced modules covering key financial topics such as saving for retirement, managing debt, and buying a home.



The participant experience is integrated with our reporting capabilities. Participating employers always have the ability to track the retirement readiness of their employees.

\*Percent of participants engaging with *Your Retirement Outlook*® who have a sunny or partly sunny forecast for meeting their retirement income objectives. As of March 31, 2023.

## A high-quality retirement plan can help attract and retain talented employees.

### Contact us to see how you can get started.

#### HALL FINANCIAL ADVISORS



##### CONTACT

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Transamerica is sponsoring financial education programs developed by EVERFI, a third party unaffiliated with Transamerica that is responsible for the content of the financial education program.

Administrative Group, LLC dba TAG is a wholly owned subsidiary of Transamerica, but there are no other affiliations between the two and any other organization referenced.

**Important: The projections or other information generated by the engine regarding the likelihood of various investment outcomes are hypothetical, do not reflect actual investment results, and are not guarantees of future results. Results derived from the tool may vary with each use and over time.**

The *Retirement Plan Exchange*® is not a multiple employer plan (MEP). Unlike a MEP, certain plan qualification and ERISA requirements are applied at the individual plan level. An employer participating in the plan retains certain fiduciary responsibilities, including responsibility for retaining and monitoring the 3(16) plan administrator, for determining the reasonableness of its fees, and for periodically reviewing the plan as a whole. Transamerica does not act as a 3(16) plan fiduciary.

Investment Manager 3(38) services when offered are provided by Raymond James.

Before adopting any plan, you should carefully consider all of the benefits, risks, and costs associated with a plan. Information regarding retirement plans is general and is not intended as legal or tax advice. Retirement plans are complex, and the federal and state laws or regulations on which they are based vary for each type of plan and are subject to change. In addition, some products, investment vehicles, and services may not be available or appropriate in all workplace retirement plans. Plan sponsors and plan administrators may wish to seek the advice of legal counsel or a tax professional to address their specific situations.

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